



**SARVAJANIK**  
UNIVERSITY

INCLUSIVE | INTEGRATED | INNOVATIVE

**SARVAJANIK UNIVERSITY**  
R.K. Desai Marg, Athwalines, Surat - 395001, Gujarat, India  
Contact: 9979102021/9712930321  
Email: [admin@sarvajanikuniversity.ac.in](mailto:admin@sarvajanikuniversity.ac.in)  
[info@sarvajanikuniversity.ac.in](mailto:info@sarvajanikuniversity.ac.in)

# Circular

## Document Verification Process

All students, alumni, employers, and verification agencies are hereby informed that SarvajaniK University has implemented an **Online Document Verification Process** as per the details given below:

### Procedure

- Applicants must submit the **online document verification application** through the prescribed Google Form.
- **Google Form Link:**  
[https://docs.google.com/forms/d/1Gykkin3rFCxhqFfDRsHHkoZa\\_dtyr5pAoR-nTU67-9o/preview](https://docs.google.com/forms/d/1Gykkin3rFCxhqFfDRsHHkoZa_dtyr5pAoR-nTU67-9o/preview)

### Fees

- Verification fee is **₹500/- per document**, payable online.
- Proof of fee payment must be uploaded along with the application.

### Time Limit

- Document verification will be completed within **15 working days** from the date of receipt of complete application and payment.

### Issuance of Documents

- Verified certificates/documents will be issued **online**.
- If a hard copy is required, **additional courier charges** shall be applicable.  
(Within India: -Rs. 200/- & Outside India: - Rs. 2000/-)

### Contact for Queries

For any further clarification, please contact:

**Dr. Bhavin Bhatt (Assistant Registrar, Exam)**

Examination Section, SarvajaniK University

Email: [ar.exam@sarvajanikuniversity.ac.in](mailto:ar.exam@sarvajanikuniversity.ac.in)

**Dr. Nilesh Pandya**

**Controller of Examination**

SarvajaniK University, Surat