

First Statutes of Sarvajanik University



SARVAJANIK
UNIVERSITY

INCLUSIVE | INTEGRATED | INNOVATIVE

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INDEX

Statutes	Title	Page No.
CHAPTER I : PRELIMINARY		
S.1	Short Title, Scope and Commencement	4
S.2	Definitions	5
S.3	Seal of University	8
S.4	Flag of the University	9
S.5	Logo of the University	10
S.6	Anthem of the University	11
S.7	Objective of the University	12
S.8	Academic Calendar of the University	14
CHAPTER II : AUTHORITIES OF THE UNIVERSITY		
S.9	Authorities of University	14
S.10	Constitution, Powers and Functions of Governing Body	14
S.11	Constitution, Powers and Functions of Board of Management	16
S.12	Constitution, Powers and Functions of Academic Council	18
S.13	Constitution, Powers and Functions of Faculty	20
S.14	Constitution, Powers and Functions of Board of Studies	21
S.15	Constitution, Powers and Functions of Finance Committee	21
S.16	Constitution, Powers and Functions of Other Committees	22
CHAPTER III : OFFICERS OF THE UNIVERSITY		
S.17	Appointment, Powers and Functions of The President	23
S.18	Appointment, Powers and Functions of The Provost	24
S.19	Appointment, Powers and Functions of The Registrar	26
S.20	Appointment, Powers and Functions of Chief Finance and Accounts Officer	27
S.21	Appointment, Powers and Functions of Other Officers of University	28
CHAPTER IV : STAFF RELATED STATUTES		
S.22	Appointment, Conditions of Service, Qualification and Pay Scale of The Teaching and Non-Teaching Staff	29
CHAPTER V : CONFERMENT OF DEGREES		
S.23	Conferment of Degrees at Convocation	31
S.24	Number of Seats	33

S.25	Establishment and Closure of College/Department/Program	33
S.26	Honorary Degrees	34
S.27	Withdrawal of Degree or Diploma	34
CHAPTER VI : SCHOLARSHIPS AND FELLOWSHIPS		
S.28	Scholarships, Fellowship and Exemption from Payment of Tuition Fees	35
CHAPTER VII : ADMISSIONS		
S.29	Admissions and Enrolment of Students	35
CHAPTER VIII : FEES		
S.30	Fees to be Charged from the Students	37
CHAPTER IX : RESOURCE GENERATION AND ITS AVENUES		
S.31	Resource Generation and Its Avenues	38
CHAPTER X : ANNUAL ACCOUNTS, AUDIT AND FINANCIAL ESTIMATES		
S.32	Annual Accounts, Audit and Financial Estimates	38
CHAPTER XI : MISCELLANEOUS		
S.33	Making of Regulations	39
S.34	Amendments of Statutes, Ordinance And Regulations	39
S.35	Medium of Instruction	39
S.36	Savings Clause	39
S.37	Transitional Provisions	40
S.38	University Policies	40
S.39	Institutional Discipline and Student Welfare	40
S.40	Collaborations and Private Partnerships	40
S.41	Arbitration and Dispute Resolution	40
S.42	Delegation of Powers	41
S.43	Power to Remove Difficulties	41

CHAPTER-I

PRELIMINARY

Preamble

Sarvajanik University has been established by inclusion in the Schedule under Section 3(1) of the Gujarat Private Universities Act, 2009 (Gujarat Act No. 8 of 2009), which came into force on 24th July 2009, through Government of Gujarat Notification No. GH/SH/24/GPU-2009-321-Kh(1). Further, the university was included through the Gujarat Private Universities (Amendment) Act No. 15 of 2021, which came into effect from 1st June 2021, via Government of Gujarat Notification No. GH/SH/14/EPU/2020/10012020/KH-1. Sarvajanik University is empowered to confer degrees under Section 22 of the University Grants Commission (UGC) Act, 1956.

Sarvajanik University has been conceived by the Sarvajanik Education Society (SES) to place India on the global education map by transforming Surat into a global education hub. The Sarvajanik Education Society, established in 1912, is a premier not-for-profit trust in India, driven by its mission of social service through education. With a social legacy spanning over 109 years, SES is widely recognized for spearheading a social revolution through its massive efforts in the field of education.

The roots of this legacy trace back to 1888, when the very first Surat English School was established by the revered "Saint of Education", Shri C. G. Shah—a title bestowed upon him by literary scholar Prof. Vishnuprasad Trivedi. From managing a single secondary school—then known as The English School (popularly called "Dhingali School" or "Doll's School")—SES has grown to manage multifold educational institutions. These institutions offer education from pre-school to postgraduate levels across diverse disciplines such as Architecture, Arts, Commerce, Education, Engineering, Law, Management and Science.

Sarvajanik Education Society, having evolved into a conglomerate of academic institutions, was transformed into a university in May 2021. The name "Sarvajanik University" was adopted as a tribute to its parent body, Sarvajanik Education Society. A parallel academic structure—including the Academic Council, Boards of Studies, curricula, and syllabi—had been developed in advance.

High Moral Values

Sarvajanik University proudly upholds the high moral values instilled by the Sarvajanik Education Society. The University functions with a strong commitment to:

- Affordable Education
- Adaptability
- Accountability
- Compassion for All
- Equality
- Freedom and Discovery

- Holistic Development
- Integrity
- Interdisciplinary Collaboration
- Learner-Centric Approach
- Nurturing Creativity and Sensitivity
- Passion to Excel
- Social Responsiveness
- Teamwork

Vision

To provide equal opportunities for value-based global education for creating an enlightened society.

Mission

To establish and facilitate educational institutions for providing affordable value-based global education to all aspirants and to create opportunities for educators, social workers, and philanthropists to serve society.

Sarvajanik University aims to deliver world-class education to its students, with a strong focus on research and development, while ensuring its relevance and contribution to society.

Faculties at Sarvajanik University

Programs offered by Sarvajanik University fall under the ambit of the following faculties:

- i. Faculty of Architecture, Design, Planning and Technology
- ii. Faculty of Arts
- iii. Faculty of Commerce
- iv. Faculty of Education
- v. Faculty of Engineering
- vi. Faculty of Humanities
- vii. Faculty of Law
- viii. Faculty of Management
- ix. Faculty of Science

Existing Constituent Colleges under the Sarvajanik University

- i. B. R. C. M. College of Business Administration
- ii. Evening Commerce College
- iii. Institute of Design, Planning and Technology
- iv. Smt. Shardarani Rameshchander Luthra Institute of Management
- v. Sarvajanik College of Engineering and Technology
- vi. Sarvajanik College of Law
- vii. Shri Pankaj Kapadia Sarvajanik College of Performing Arts
- viii. Shree Ramkrishna Institute of Computer Education and Applied Science

Centers under Sarvajanik University

- i. C. M. Desai Research Center
- ii. Dr. Nimesh Vashi Center of Relevance and Excellence in Environmental Engineering
- iii. Chunilal Gandhi Vidhyabhavan
- iv. Sarvajanik Center for Training and Certificate Courses

Cells at Sarvajanik University

- i. Grievance Redressal Cell
- ii. Research and Development cell
- iii. Equal Opportunity Cell
- iv. Internal Quality Assurance Cell
- v. Anti-Ragging Committee
- vi. Internal Complain Committee
- vii. SEDG (Socio-Economically Disadvantaged Groups) Committee
- viii. Other Cells as constituted by the Governing Body

Aspirations

Sarvajanik University aspires to be a futuristic, multidisciplinary institution. We aim to be counted among India's top 25 universities by the end of our first decade. We recognize that a flexible academic structure, experimental and experiential pedagogy, and a focus on innovation are the cornerstones of our progress.

While aspiring for excellence, we are committed to upholding the ethos of our Sponsoring Body by being inclusive, equitable, and open to all sections of society—truly Sarvajanik in every sense.

Our vision includes creating a fluid and integrated learning environment that allows students to benefit from all specializations and institutional resources, ultimately supporting their holistic development.

S.1	Short Title, Scope and Commencement	
	<ol style="list-style-type: none"> 1. Short Title: These Statutes shall be called the Statutes of Sarvajanic University, Surat. 2. Commencement: These Statutes shall come into force on the date prescribed in the notification issued after approval by the Governing Body, as per Section 26 of the Gujarat Private Universities Act, 2009 (Gujarat Act No. 8 of 2009), as notified by the Government of Gujarat. 3. Authority: The First Statutes have been framed under Section 26 of the Gujarat Private Universities Act, 2009, in the second meeting of the Governing Body held on 29th October 2021, vide Agenda No. GB2_7 and Resolution No. GB2_7 of Sarvajanic University, Surat. 4. Supremacy of the Act: These Statutes are to be read in conjunction with the provisions of Gujarat Act No. 8 of 2009/ Gujarat Private Universities Act, 2009. In the event of any omission or inconsistency between these Statutes and the provisions of the Act or its Ordinances or Rules, the provisions of the Gujarat Act No. 8 of 2009/ Gujarat Private Universities Act, 2009 shall prevail. 5. Amendments: The Governing Body may, from time to time, amend these Statutes. The amended Statutes shall take effect either immediately or from a prospective date as prescribed in the notification issued after due approval from the Government of Gujarat. 6. Consultation with Authorities: The Governing Body shall not make, amend, or repeal any Statute affecting the powers of any authority of the University without first giving such authority an opportunity to express its opinion in writing. The Governing Body shall duly consider any opinion so expressed. 7. The name of the University is subject to change in accordance with statutory requirements, as and when proposed by the Sponsoring Body and approved by the Governing Body. 	

S.2	Definitions	
	<p>In these Statutes, unless the context otherwise requires:</p> <ol style="list-style-type: none"> 1. “Academic Council” means the Academic Council of the University. 2. “Act” means the Gujarat Private Universities Act, 2009 (Gujarat Act No. 8 of 2009) and all subsequent amendments. 3. “Admission Committee” means the committee responsible for planning, organizing, and regulating admissions to various programs conducted by the University. When constituted, its composition, powers, and functions shall be prescribed by the Board of Management, and it shall be an authority of the University as per Section 21 of the Act. 4. “Board of Management” means the Board of Management of the University as prescribed in the Act. 5. “Board” means the Board of Studies or any other Board of the University, as the context may require. 6. “Branch of Courses of Study” means the area of specialization within any program offered by the respective Schools of the University. 7. “Controller of Examinations” means the officer designated to oversee and conduct the examinations of the University. 8. “Course Coordinator” means a faculty member responsible for the overall coordination of a course, including syllabus design, scheduling, assessments, and grading. The Course Coordinator also acts as the primary contact for students for all academic matters related to that course. 9. “Director / Principal” means the Head of an Institution, College, Centre, or School, or the person duly appointed to act in such capacity in their absence. 10. “Dean” means a high-ranking administrator responsible for leading and overseeing a specific academic division, such as the faculty of engineering or Faculty of Arts or responsible for leading and overseeing an academic activities like academics, research, students’ affairs etc. 11. “Pro-dean” means a senior teacher who supports a dean in managing a specific area within a faculty. 12. “Degree / Diploma Programs” means the programs leading to award of Degrees or Diplomas in respective branches or departments under the respective Schools. 13. OSD means officers on special duty, duly appoint by university officers for special task of university or constituent colleges. 	

	<p>14. “Degree / Diploma” means the Bachelor’s or Master’s Degrees / Diplomas or any other such qualifications awarded by the University and approved by the Board of Management.</p> <p>15. “Department” means a Department of Studies and includes a Centre for Studies and Research.</p> <p>16. “Detained Candidate” means a student who, despite being regularly admitted to the University, is not permitted to appear for the examination due to reasons such as shortage of attendance or disciplinary action etc.</p> <p>17. “Doctoral Programs” means the programs leading to the award of a Doctorate Degree (Ph.D.) in the respective branches or departments of the respective Institutes.</p> <p>18. “Duration of Program” means the prescribed tenure of a particular program, excluding any grace period.</p> <p>19. “Employee” means any person duly appointed or endorsed by the University including teaching and non-teaching staff.</p> <p>20. “Faculty” means an academic body of the University responsible for overseeing academic matters in a specific domain, such as the Faculty of Engineering, Arts, Science, Commerce, Design, Law, Management, Performing Arts, etc.</p> <p>21. “Fee” means the charges collected by the University from students, by whatever name called, applicable to specific programs or services.</p> <p>22. “Governing Body” means the Governing Body of the University as prescribed under the Act.</p> <p>23. “Hostel” means the residential facility provided by the University for students/scholars.</p> <p>24. “Institution / College” means any existing or newly established Institution or College that is constituent to the University in accordance with the Act, Ordinances, and Statutes.</p> <p>25. “Management” means the Governing Body, Board of Management, or any designated authority of the University empowered by the Governing Body, Board of Management.</p> <p>26. “Ordinance” means the First and subsequent Ordinances of Sarvajanik University made under Sections 28 and 29 of the Act.</p> <p>27. “Postgraduate Programs” means the Master’s Degree programs offered in the respective branches or departments of the respective Schools.</p> <p>28. “Prescribed” means as laid down or stipulated in these Statutes.</p> <p>29. “President” and “Provost” mean the respective Officers of the University</p>	
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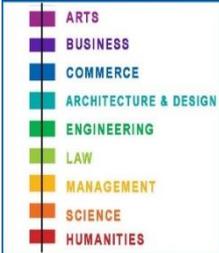
	<p>holding the positions of President and Provost.</p> <p>30. “Programs of Study” means the academic programs offered by the University leading to the award of degrees, diplomas, or certificates, subject to the prescribed conditions.</p> <p>31. “Records and Publications” means the official records and publications issued or maintained by the University.</p> <p>32. “Registrar”, “Deputy Registrar”, “Chief Finance Officer”, “Controller of Examinations”, “Librarian”, or “Chief Proctor” mean the Officers of the University holding these respective positions.</p> <p>33. “Regular Course of Study” means a full-time, campus-based course of study offered by the University.</p> <p>34. “Regular Student” means a student enrolled in a full-time academic program in a given academic year and permitted to appear in the University’s examinations.</p> <p>35. “Regulation” means a regulation framed under the provisions of the Act.</p> <p>36. “Regulatory Body” means any statutory body established by the Central Government such as the University Grants Commission (UGC), All India Council for Technical Education (AICTE), Bar Council of India (BCI), Distance Education Council, Dental Council of India, Nursing Council, Medical Council of India, National Council for Teacher Education (NCTE), Central Council of Indian Medicine, Pharmacy Council of India, or any other such body relevant to the respective field.</p> <p>37. “SES” means Sarvajanik Education Society, a sponsoring Body.</p> <p>38. “Sponsoring Body” means Sarvajanik Education Society (SES), the trust that has established Sarvajanik University.</p> <p>39. “Statutes” means the First and all subsequent Statutes of the University made under Sections 26 and 27 of the Act.</p> <p>40. “Student” means any individual enrolled and registered as a student of the University.</p> <p>41. “Teacher of the University” means Professors, Associate Professors, Assistant Professors and such other academic personnel appointed to impart education, guide research, or perform related academic duties, as defined in the Ordinances.</p> <p>42. “Undergraduate Programs” means the Bachelor’s Degree programs offered in the respective branches or departments of the respective</p>	
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	<p>constituent colleges/ department/ center.</p> <p>43. “University Grants Commission Regulation, 2010” or “UGC Regulation, 2010” means the University Grants Commission (Establishment and Maintenance of Standards in Private Universities) Regulation, 2010, as amended from time to time.</p> <p>44. “University Grants Commission” or “UGC” means the statutory body established under the UGC Act, 1956.</p> <p>45. “University” means Sarvajanik University, Surat, established under the Gujarat Private Universities (Amendment) Act, 2021 (Gujarat Act No. 15 of 2021).</p> <p>46. “Words and Expressions” used but not defined in these Statutes shall have the meanings assigned to them under the Act and regulatory authorities.</p> <p>47. Wherever used in these Statutes, the pronouns ‘he’ and ‘his’ shall be deemed to include ‘she’, ‘her’, and ‘they’, respectively.</p>	
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S.3	Seal of the University	
	<p>1. Design of the Seal The design of the seal shall be subject to modifications or amendments as deemed necessary by the University from time to time.</p> <p>2. Custody of the Seal The common seal of the University shall be in the custody of the Registrar.</p> <p>3. Uses of the Common Seal The common seal shall be used for:</p> <ul style="list-style-type: none"> i. Awarding all certificates by the University; ii. Issuing appointment orders to teachers and staff; iii. Entering into contracts between the University and private bodies; iv. Official rubber stamps used in the University office under the jurisdiction of the University, as a mark of authentication; v. Such other purposes as may be decided by the Board of Management or Governing Body from time to time. 	

S.4	Flag of the University	
	<p>The University shall have an official flag, subject to modifications or amendments as deemed necessary by the University from time to time.</p> <ol style="list-style-type: none"> 1. The flag shall be rectangular in shape, with the length being one and a half times the width, in accordance with the standard dimensions of the National Flag. 2. The University flag shall be used during annual functions, convocation or on such occasions as may be determined by the President. It may also be displayed on university property and assets, or for such other purposes as approved. 3. The Registrar shall be the custodian of the University flag. 	

S.5	Logo of the University	
	<p style="text-align: center;">Sarvajanik Education Society LOGO</p> <p>Established in 1912, SARVAJANIK EDUCATION SOCIETY (SES) is the largest philanthropic society managed on democratic principles by the eminent citizens of South Gujarat. Its objective is to provide affordable quality education. Today SES caters to educational needs of around 40,000 students from pre-primary to doctorate level in its 33 institutes. The logo of SES carries a line from Brihadaranyaka Upanishad 'Tamso ma Jyotirgamaya' which means "From darkness, lead me to light". SES through its educational activities has been spreading the light of knowledge dispelling the darkness of Ignorance from society.</p> <p style="text-align: center;">Design Philosophy of Sarvajanik University Logo</p>  <p>SES was founded in the city of Surat in South Gujarat. Surat, once known as 'Suryapur' was a prosperous city which flourished on the banks of river Tapi. In medieval times, at the harbour of Surat flew flags of 52 trading countries from around the world. Modern Surat is the world's biggest diamond polishing centre in terms of volume and is India's biggest producer of manmade fabric. The growth of the city has greatly been a boon of the river TAPI that flows through the city and The Tapi waters continue to quench the needs of Surat - the fastest growing city in India.</p>  <p>The analogy between quenching the thirst of the city by Tapi and quenching the thirst of knowledge by SES is unmistakable and this is so naturally represented by the bends in the River Tapi's course which form the English letters "S" & "U". The enclosing circle represents the boundary or sphere of academic Influence of SES which extends chiefly to South Gujarat.</p>  <p>S.U. are the Initials of "Sarvajanik University". The schools, colleges and institutes under the aegis of S.E.S. have catered to educational needs of thousands of students of South Gujarat region, Just as the Tapi has catered to the needs of Surat & South Gujarat. The extended arms of letters 'S' and 'U' beyond the circle indicate the extension of Sarvajanik University's Influence beyond the boundary. i.e. Beyond the sphere of academic Influence circle and now with the formation of the SARVAJANIK UNIVERSITY it seeks to bring diversity from all parts of India under its umbrella and extend Its Impact to the global communities creating a PROGRESSIVE SOCIETY.</p> 	

	  	<p>Just as multi-colours ranging from Violet to Red are united in the spectrum of light, different disciplines are united under the aegis of SARVAJANIK UNIVERSITY (SU). The different disciplines are like coloured beads, the UNIVERSITY is the invisible string that binds the beads into a necklace of S.U. and this symbolically represents Integrating all the 8 disciplines towards Imparting HOLISTIC education and getting the benefit of sum of all good as one identity i.e. SARVAJANIK UNIVERSITY</p> <p>This necklace of beads representing all the Institutions forms the initials 'S' and 'U' in the logo. SARVAJANIK UNIVERSITY is established on the core principles of SARVAJANIK EDUCATION SOCIETY. Hence the central core of SES logo the lotus flower, along with Tamsoma Jyotirgamaya is carried over from the logo of SES to complete the logo of SARVAJANIK UNIVERSITY.</p> <p>The logo also incorporates the three central core values of the University.</p> <ul style="list-style-type: none"> • INCLUSIVE: All students, regardless of all differences, caste, creed, ethnicity, status, shall be educated together. Mainstream and special educators, social workers, parents, and students shall participate in the design, delivery, and monitoring of education, thereby reframing inclusive education as a shared responsibility. • INTEGRATED: Integrated studies across all branches of SU shall bring traditionally separate disciplines together so that students develop critical thinking and transdisciplinary understanding. • INNOVATIVE: Developing innovative teaching learning pedagogies based on the enjoyment of learning and out of the box thinking wherein teachers and students play a dual role of teaching and learning and them both remain lifelong learners. 	
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S.6	Anthem of the University	
	<p>The University may compose and adopt an anthem to be used on appropriate occasions, as deemed necessary by the University from time to time. The content and use of the anthem shall not violate any provisions or restrictions imposed by the State or Central Government.</p>	

S.7	Objectives of the University	
	<p>The objects of the University shall be to create, organize, preserve and disseminate knowledge in the fields of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other field for the advancement of mankind in particular and other objects of the University shall be as follows, namely:</p> <ul style="list-style-type: none"> <li data-bbox="331 551 1302 696">i. to provide for instruction, teaching and training in the University in the field of higher education and make provisions for research, advancement and dissemination of knowledge; <li data-bbox="331 719 1302 1077">ii. to establish, maintain and manage institutions and centres of excellence, to create, organize, preserve and disseminate knowledge in the fields of sciences, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other field and to provide research, higher education, professional education, distance learning and e-learning facilities of high order, as per their current status or as they may develop in future; <li data-bbox="331 1099 1302 1525">iii. to develop infrastructure for research, higher education, professional education, teaching, training, extension and outreach, including continuing education, distance learning and e-learning to create capabilities for upgrading infrastructure to global standards; to offer the academic programmes of the University through distance education, online education, correspondence and any other mode matching with the environmental developments such as technology need, after obtaining appropriate approvals from the regulatory bodies; <li data-bbox="331 1547 1302 1738">iv. to set up off-campus centres, study centres and examination centres within the State, subject to the permission of the regulatory bodies under any law made by the Parliament and any regulation, rules, etc. made by the regulating bodies; 	

	<ul style="list-style-type: none"> v. to create higher levels of intellectual abilities; vi. to establish state of the art facilities for education and training; vii. to carry out teaching and research and offer continuing education programmes; viii. to create centres of excellence for research and development and for sharing knowledge and its application; ix. to provide consultancy to the industry and public organizations; x. to establish main campus or infrastructure in the State of Gujarat necessary for the furtherance of its objects; xi. to confer degrees, diplomas, grant certificates and other academic distinctions on the basis of examination or any other method of evaluation subject to the guidelines of the UGC; xii. to develop training facilities in the field of education. xiii. to provide for arrangement for national and global participation in the field of higher education; xiv. to develop educational programmes for certificates, diplomas, degrees and post-graduate courses, doctorate degrees and post- doctoral programmes and to maintain a high standard of education, to collaborate with national and global institutions, to offer programmes and to create capabilities for upgrading programmes to the global standards subject to the guidelines of the UGC; xv. to ensure that the standard of the degrees, diplomas, certificates and other academic distinctions are not lower than those laid down by AICTE, NCTE, UGC, MCI and Pharmacy Council, and any other similar agency established by the Central Government for regulating the standard education; xvi. to establish close linkage with the industry, business, educational institutions and other sections of the society to make teaching, research, training, documentation, publication, use of various media and outreach activities at the University relevant to the needs of the University and society, at national and international level; s. to pursue any other objectives as may be approved by the State Government: xvii. to pursue any other objectives as may approved by the state Government. 	
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	Provided that notwithstanding anything contained in this Statute, the University shall be eligible to undertake the functions of disseminating of knowledge in any fields after the Government issues letter of intent.	
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S.8	Academic Calendar of the University	
	The Academic Calendar of the University shall be subject to the approval of the Academic Council.	

CHAPTER – II AUTHORITIES OF THE UNIVERSITY

S.9	Following shall be the Authorities of the University		
	i. The Governing Body		u/s. 19 of the Act
	ii. The Board of Management		
	iii. The Academic Council		
	iv. Such other authorities as may be declared by Subsequent Statutes		
S.10	Constitution, Powers and Functions of Governing Body		
	Constitution of the Governing Body		u/s. 20 of the Act
	S.10.1	The Governing Body of the University shall consist of the following members, namely:	u/s. 20(1) of the Act
		i. The President ii. The Provost iii. Four persons to be nominated by the sponsoring body out of whom two shall be eminent educationists. iv. Two Deans or Directors of the constituent Schools / Colleges / Institute or centers of the University, by rotation, to be nominated by the Provost; v. One expert of Management or Information Technology from outside the University to be nominated by the Governing Body; vi. Three experts representing other disciplines such as finance, legal, social sector to be nominated by the Governing Body; vii. One eminent industrialist to be nominated by the Governing Body. viii. Secretary to the Government of Gujarat, Higher and Technical Education or his/her representative not below the rank of Deputy Secretary to Government or the Deputy Commissioner - ex- officio.	
	S.10.2	The President shall be the Chairperson of the Governing Body	u/s. 20(1)(a) of the Act

	S.10.3	The Registrar shall be the Member-Secretary of the Governing Body without the right to vote. He shall be responsible for circulation of agenda, minutes and keeping all records of the meetings.	u/s. 16(3) of the Act
	S.10.4	<ul style="list-style-type: none"> i. Save as otherwise provided in this section, the term of nominated members of the Body shall be three years from the date of nomination. ii. An <i>ex officio</i> member shall continue to be the member as long as he holds the office by virtue of which he is a member. iii. As nearly as one third of the nominated members, except the ex officio members shall retire by rotation each year. In the first two instances, the Body may decide the procedure to identify the members who will retire. iv. A member may be re-nominated for the next term. v. A member may resign his office by writing under his hand, addressed to the Chairperson, but he shall continue in office until his resignation has been accepted by the Chairperson. 	u/s. 20(3) of the Act
		Powers and Functions of the Governing Body	
	S.10.5	The Governing Body shall be the supreme authority of the University. All the movable and immovable properties of the University shall vest in the Governing Body.	u/s. 20(4) of the Act
	S.10.6	The Governing Body shall have the following powers and functions, namely:	u/s. 20(5) of the Act
		<ul style="list-style-type: none"> i. To appoint the Provost except the first Provost. ii. To provide general superintendence and directions and to control the functioning of the University by using all such powers as are provided by the Act, Statutes, Ordinances, Regulations or Rules. iii. To review the decisions of other authorities of the University and ensure conformity with the provisions of the Act or the Statutes, Ordinances, Regulations or Rules made thereunder. iv. To approve the budget and annual report of the University. v. To lay down the extensive policies to be followed by the University. vi. To recommend to the sponsoring body about the voluntary liquidation of the University. vii. To take up, deliberate and take decisions on all the matters pertaining to the growth and development of university towards the fulfillment of the objects of the University. viii. To prepare the first statutes and get it submitted to the State Government for its approval. ix. To exercise such other powers as may be prescribed by the Statutes from time to time. x. To confer degrees, titles, diplomas, honorary degrees and other academic distinctions on the recommendations of the Board of Management; xi. To establish and maintain Schools, Departments, Institutes, Centers and any other academic bodies; 	

	S.10.7	<ul style="list-style-type: none"> i. Meetings of the Governing Body (GB) shall be held in the University Premises unless the President otherwise directs. ii. The President, or in his absence the Provost, or in the absence of both, a member unanimously nominated from among the members will be the Chairperson of that meeting only. iii. The decisions shall be taken by the Chairperson, based on consensus. However, if required, the Chairperson may take decision based on majority. iv. A special meeting of the Governing Body may be requisitioned by a member/s if agreed upon by the President to consider a proposal. The Registrar shall give notice of 10 days for such a meeting, forwarding agenda to the members along with the names of the members who has/have requisitioned the meeting. v. The President shall have the right to invite eminent persons in the Governing Body as per the requirements of the University. 	
	S.10.8	The Governing Body shall meet at-least three times in a Calendar Year.	u/s. 20(6) of the Act
	S.10.9	Minimum four members shall form quorum for a meeting of the Governing Body.	u/s. 20(7) of the Act
S.11	Constitution, Powers and Functions of Board of Management		
	Constitution of the Board of Management		u/s. 21 of the Act
	S.11.1	The Board of Management of the University shall consist of the following members, namely:	u/s. 21(1) of the Act
		<ul style="list-style-type: none"> i. The President. ii. The Provost. iii. Two members of the Governing Body, to be nominated by the Sponsoring Body. iv. Two persons, who are not the members of the governing Body, to be nominated by the Sponsoring Body. v. Three persons from amongst the faculty members of the University, to be nominated by the Sponsoring Body. vi. One faculty member, to be nominated by the President. vii. The President/Provost shall have the right to invite eminent persons to the meetings of Board of Management as per the requirements of University. 	
	S.11.2	The President shall be the Chairperson of the Board of Management. Provided that President may at his discretion, nominate any other member of the Governing Body to be the Chairperson of the Board of Management.	u/s. 21(2) of the Act
	S.11.3	The Registrar shall be the Member Secretary of the Board of Management. He shall be responsible for circulation of agenda, minutes and keeping all records of the meetings.	u/s. 16(3) of the Act
	S.11.4	<ul style="list-style-type: none"> i. Save as otherwise provided in this section, the term of members nominated to the Board shall be three years from the date of nomination. ii. About one fourth of the nominated members shall retire by 	

		<p>rotation each year. In the first two instances, the Board may decide the procedure to identify the members who will retire.</p> <p>iii. A member may be re-nominated for the next term.</p> <p>iv. A member may resign his office by writing under this hand, addressed to the Chairperson, but he shall continue in office until the Chairperson has accepted his resignation.</p>	
	S.11.5	The Board of Management shall meet at least once in every two months.	u/s. 21(4) of the Act
	S.11.6	Minimum four members will form quorum for a meeting of the Board of Management.	u/s. 21(5) of the Act
Powers and Functions of Board of Management			
	S.11.7	The powers and functions of the Board of Management shall be as under:	
		<p>i. The Board of Management will be responsible for overall execution of plans, policies and activities of the University.</p> <p>ii. To provide for the administration of any necessary matter occurring at the University and to make regulations thereof.</p> <p>iii. To frame Statutes of the University, other than the First Statutes and put it for the approval of the Governing Body.</p> <p>iv. To consider, review and approve the Ordinances other than the First Ordinances as recommended by the Academic Council.</p> <p>v. To consider and approve Regulations submitted by such Authorities of the University which have been authorized by Board of Management to do so.</p> <p>vi. To appoint Committees to carry out administrative work as required.</p> <p>vii. To make recommendations about the policies and other such matters to the Governing Body.</p> <p>viii. To get prepared and endorse, annual accounts and annual report, budgets, financial projections, etc. and put to Governing Body for further approval.</p> <p>ix. To consider the creation of posts for different categories of employees and recommend to Governing Body for further approval.</p> <p>x. To make provision for instituting and conferring degrees, honorary degrees, diplomas, certificates and other academic distinctions.</p> <p>xi. To consider, review and make provision(s) for instruction, teaching and training in such branches of learning and course of study as may be recommended by the Academic Council and for the advancement of research and dissemination of knowledge.</p>	

		<ul style="list-style-type: none"> xii. To institute and administer scholarships, fellowships, medal, prizes and other such awards. xiii. To formulate appropriate policies regarding service conditions of officers and other employees of the University and for smooth running of the University. xiv. To exercise such other powers and perform such other duties not inconsistent with this Act or Statutes as may be necessary for carrying out for the purpose of the Act and as delegated by the Governing Body. xv. to consider matters connected with the development and maintenance of the University campus, with its physical infrastructure, the University building, services and allied Physical facilities, and shall advise and recommend to the Board of Management on all matters pertaining thereto. xvi. to borrow fund from the Sponsoring Body for all operational expenses and purchase or establishments of assets for enhancement of activities of the University as a returnable loan along with or without the rate of interest. xvii. To raise loans on the security of the assets of the University and / or avail personal loan from person(s) / bodies with or without interest. 	
	S.11.8	<ul style="list-style-type: none"> i. Meetings of the Board of Management shall be held in the University Premises unless the President otherwise directs. ii. In absence of the Chairperson, Provost, or in the absence of both, a member unanimously nominated from among the members will be the Chairperson of that meeting only. iii. The decisions shall be taken by the Chairperson, based on consensus. However, if required, the Chairperson may take decision based on majority. iv. The President shall have the right to invite eminent persons in the Board of Management as per the requirements of the University. 	
S.12	Constitution, Powers and Functions of Academic Council		
	Constitution of the Academic Council		u/s. 22 of the Act
	S.12.1	The Academic Council of the University shall consist of the following members, namely:	u/s. 22(1) of the Act
		<ul style="list-style-type: none"> i. The Provost of the University shall be ex officio Chairperson of the Academic Council. ii. All Deans of the University (ex officio). iii. Two teachers from University to be nominated by the Provost. iv. Two eminent academicians from outside the University to be nominated by the President. 	
	S.12.2	The Registrar shall be the Member-Secretary of the Academic Council. He shall be responsible for circulation of agenda, minutes and keeping all records of the meetings.	u/s. 16(3) of the Act

	S.12.3 Powers and Functions of the Academic Council	
	The following will be the powers and functions of the Academic Council.	
	<ul style="list-style-type: none"> i. The academic council shall be the principal academic body of the University and shall, subject to the provisions of the Act, the Statutes, the Ordinances and the rules made thereunder, co- ordinate and exercise general supervision over the academic policies of the University. ii. To play a proactive role in the development and implementation of academic programs. iii. To recommend to the Board of Management introduction of new academic programs and / or modifications in existing programs. iv. To foster and promote research and innovation. v. To be responsible for the formulation, maintenance and improvement of standards of pedagogy, education, evaluation, research, consulting and extension and other academic activities of the University. vi. To consider matters of academic nature either on its own initiative or on a reference from the various bodies of the University or any academic institution or department or faculty member of the University and to take appropriate action thereon. vii. To consider and approve the decisions taken by Faculty Board and Research Council. viii. To maintain linkages and collaborate with educational or other institutions in any part of the world having objects wholly or partially similar to those of the University, through exchange of students, researchers, faculty and staff. ix. To make recommendations to Board of Management regarding instituting and maintaining scholarships, fellowships, medals, prizes and other such awards. x. To make subsequent ordinances other than the first ordinance and submit the same to Board of Management for further approval. xi. To exercise such other powers and perform such other functions as may be delegated by the Governing Body/ Board of Management. xii. To stay updated and vigilant regarding future academic and research policy, plans and vision documents of various Government agencies and make sure that University takes necessary proactive and preemptive decisions in this regard. xiii. Expand membership to include all Faculty Deans, Heads of Departments, the Registrar, the Controller of Examinations and external academic experts. xiv. Create sub-committees for specific domains (e.g., research, curriculum development, collaborations). xv. Empowered to nominate and recommend visiting/emeritus/distinguished faculty. xvi. Can co-opt members for specialized input on academic matters. xvii. Provide advisory input on faculty recruitment and research 	

		funding policies.	
	S.12.4	The Academic Council will ordinarily meet twice in a year and at other times when convened by Provost.	
	S.12.5	The Provost will be the Chairperson of the meetings of Academic Council. In absence of the Provost, a member unanimously nominated by the present members of the Academic council, will preside over the meeting.	
	S.12.6	One third of the members will form the quorum for the meeting. Usually, the decisions will be taken unanimously. However, if required, the decisions will be taken by majority.	
S.13	Constitution, Powers and Functions of Faculty		
	S.13.1	Faculty is the executive academic body of the University. The Faculty oversees academic matters of individual domain specialization of the University.	
		<p>Following shall be the Existing Faculties of the University Sarvajanik University fall under the ambit of different Faculties. They are:</p> <ol style="list-style-type: none"> i. Faculty of Architecture, Design, Planning and Technology ii. Faculty of Arts iii. Faculty of Commerce iv. Faculty of Education v. Faculty of Engineering vi. Faculty of Humanities vii. Faculty of Law viii. Faculty of Management ix. Faculty of Science <p>Any other Faculties as may be deemed important shall be added from time to time. Each Faculty shall have such departments as may be assigned to it by the Academic Council from time to time. The faculties shall be the principal academic coordinating authorities of the university in respect of studies and research in relation to the subjects included in the faculty.</p>	
	S.13.2	<p>Each Faculty is constituted of following members.</p> <ol style="list-style-type: none"> i. Dean of the Faculty as Chairperson, to be appointed by the Provost. ii. Pro-dean of the faculty, to be appointed by the Provost. iii. Minimum two members who are teachers of subjects under respective Faculty nominated by the Provost. iv. Provost (<i>Ex officio</i> member) v. Registrar (<i>Ex officio</i> member) 	
	S.13.3	Faculty provides general superintendence to routine academic tasks pertaining to individual academic domain.	
	S.13.4	Curriculum, academic guidelines, assessment guidelines and academic regulations prepared by Board of Studies are vetted by Faculty.	

	S.13.5	Faculty shall report Academic Council in framing academic and research policies taking inputs from Board of Studies, teachers and Principals of respective subject domain.	
S.14	Constitution, Powers and Functions of Board of Studies		
	S.14.1	Board of Studies is an academic body that guides Faculty and further Academic Council in establishing academic and research curricula and methodology in respective academic domain of the University. It shall continuously thrive to collect feedback from each stakeholder and shall oversee how this feedback is inculcated in academic structure.	
	S.14.2	Each Board of Studies is constituted of following members. <ul style="list-style-type: none"> i. Dean of the Faculty as Chairperson ii. Pro-dean of the faculty iii. All Head of Departments or Department In-charges pertaining to respective domain iv. Minimum one peer teacher from other universities nominated by the Dean. v. Minimum one industrialist / professional nominated by the the Provost vi. Minimum one Alumni and or peer representatives nominated by the dean vii. Provost (Ex officio member) viii. Registrar (Ex officio member) 	
	S.14.3	Curriculum, academic guidelines, assessment guidelines and academic regulations prepared are prepared by Board of Studies and further submitted to respective Faculty.	
	S.14.4	Board of Studies shall, <ol style="list-style-type: none"> 1. Ensure regular curriculum review cycles, at least once every semester, to keep academic programs updated and relevant. 2. Recommend interdisciplinary course integration to promote holistic learning. 3. Incorporate feedback from students, faculty, and external stakeholders for continuous improvement of curricula. 4. Ensure that all academic programs comply with UGC guidelines and other statutory/regulatory requirements. 	
S.15	Finance Committee		
	S.15.1	There shall be a Finance Committee to look into financial affairs of the University.	u/s. 19(d) of the Act
	S.15.2	<ul style="list-style-type: none"> • The constitution, functionality and other aspects shall be as prescribed by the Board of Management and approved by Governing Body from time to time. • The Finance Committee should meet quarterly and submit reports to the Board of Management. <p>The constitution of Finance Committee:</p> <ul style="list-style-type: none"> • The CFO should act as ex-officio Member Secretary, not a voting member. • Committee composition to include: <ul style="list-style-type: none"> i. The President (Ex officio), Chairperson ii. The Provost (Ex officio) 	

		<ul style="list-style-type: none"> iii. The CFO (Member Secretary) iv. The Registrar v. Five external financial/legal/accounting experts vi. One representative from the Governing Body vii. One member from Board of management. 	
	S.15.3	<p>The following will be the powers and functions of the Finance committee.</p> <ul style="list-style-type: none"> I. Recurring and capital expenditure budgets II. Audited financial statements III. Loan and investment proposals IV. Resource mobilization strategies 	
S.16	Other Committee		
	S.16.1	<p>President, Provost or authorities of the university can constitute committees for executing specific functions for the betterment of university. Structure, powers and tenure of Committee shall be as conveyed in appointment letter by appointing officers / authorities of the university.</p>	u/s. 25 of the Act
	S.16.2	<p>In addition to the authorities of the University provided under Section 9, the following bodies have been constituted as committees/ cells of the University. Their composition and functions are defined as per the provisions made in the relevant Ordinances.</p> <ul style="list-style-type: none"> I. Research and Development Cell (As per UGC) II. Internal Quality Assurance Cell (IQAC) III. Fee Fixation Committee (FFC) IV. University Administrative Committee 	

CHAPTER – III

OFFICERS OF THE UNIVERSITY

S.17	The President	u/s. 14 of the Act
	Appointment and term of office:	
	<p>a. The President shall be appointed by the Sponsoring Body, in consultation with the State Government, for a period of three years.</p> <p>b. The President shall hold office for a period of three years. Provided that, after the expiry of the term of three years, the incumbent shall be eligible for re-appointment for another term of three years, in accordance with (a) above.</p> <p>c. The President shall continue to hold office even after the expiry of his/her term until a new President takes charge of the office. In any case, this period shall not exceed one year.</p> <p>d. The President shall have the following duties and powers</p> <p style="padding-left: 40px;">i. The President shall be the head of the University and enjoy such powers as mentioned hereinafter and as elaborated under section 14 of the Gujarat Private Universities Act, 2009.</p> <p style="padding-left: 40px;">ii. The President shall preside over the meetings of the Governing body.</p> <p style="padding-left: 40px;">iii. The President shall be the Chairperson of the Board of Management.</p> <p style="padding-left: 40px;">iv. The President shall preside over the convocation of the University for conferring Degrees, Diplomas, or other Academic titles/ distinctions.</p> <p style="padding-left: 40px;">v. The President shall have the power to nominate any member from the Governing body to be the Chairperson of the Board of Management.</p> <p style="padding-left: 40px;">vi. The President shall have the powers to call for any information from any authority of the University.</p> <p style="padding-left: 40px;">vii. The President shall have powers to institute an inquiry as and when deemed appropriate by the President.</p> <p style="padding-left: 40px;">viii. The President shall have powers to appoint the first Provost of the University.</p> <p style="padding-left: 40px;">ix. The President shall have powers to remove the Provost in accordance with subsection (6) of section 15 of the Act.</p> <p style="padding-left: 40px;">x. The President shall provide general guidance and directions for laying down policies for the functioning of the University by using all such powers as are provided by the Act or the statutes, or ordinances or regulations or rules made there under.</p> <p style="padding-left: 40px;">xi. The President shall have powers to make the first</p>	

		<p>Ordinances of the University, which shall be approved by Board of Management and subsequently by State Government. These powers shall be exercised as per the provisions of section 28 of the Act.</p> <p>xii. The President shall have such other powers as may be given by the Governing Body, which are in consonance with the provision of the Act, statutes and regulations of the University.</p> <p>xiii. The President shall be the final authority in case any decisions taken in emergency by the provost are questioned in any University Bodies.</p> <p>xiv. The President shall be purely an honorary functionary entailing no direct or indirect monetary benefits.</p> <p>xv. May exercise override decisions during emergencies or conflicts between authorities.</p> <p>xvi. Shall be the final authority on governance and propriety matters.</p> <p>xvii. Empowered to create statutory/non-statutory positions and make first ordinances.</p> <p>xviii. May review decisions of the Provost.</p> <p>xix. Authorize decisions in proprietary, legal and strategic academic matters.</p>	
S.18	The Provost		u/s. 15 of the Act
	S.18.1	Appointment and term of office	
		<p>The Provost shall be appointed by the Governing Body out of a panel of three persons recommended by the Search Committee consisting of the following members, and shall subject to the provisions of section 15 (6) of the Act, hold office for a term of three years:</p> <p>i. An eminent professional nominated by the Board of Management.</p> <p>ii. An eminent educationist nominated by the Board of Management.</p> <p>iii. One member of the Board of Management nominated by the President Provided that, after expiry of the term of three years; a person shall be eligible for re-appointment as Provost for another term of three years. Provided further that a Provost shall continue to hold the office even after expiry of his/ her term until the new Provost takes charge of the office, but in any case, this period shall not exceed one year.</p>	
	S.18.2	Qualifications and Pay Scale	
		<p>The qualification, pay scale and other emoluments attached to the post shall be as prescribed by the Governing Body, subject to provisions as regards to qualifications prescribed under UGC.</p>	
	S.18.3	The Provost shall have the following powers viz.	

		<p>a. The Provost shall be the principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.</p> <p>b. Whenever in the opinion of the Provost it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under the Act/ Statutes, (s) he may take such action as he deems necessary and shall at the earliest opportunity thereafter report his/her action to such officer or authority as would have in the ordinary course dealt with the matter.</p> <p>Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Provost, then such case shall be referred to the President, whose decision shall be final.</p> <p>Provided further that where any such action taken by the Provost affects any person in the service of the University, such person shall be entitled to, within three months from the date on which such action is communicated to him/her, appeal to the Board of Management and it may confirm or modify or reverse the action taken by the Provost.</p> <p>c. Where, in the opinion of the Provost, decision of any authority of the University is not within the powers conferred by this Act or the Statutes, the Ordinances, the Regulations or the rules or is likely to be prejudicial to the interests of the University, (s)he shall request the concerned authority to revise its decision in the next meeting and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the President and his/her decision thereon shall be final.</p> <p>d. The Provost shall exercise such powers and perform such other functions in accordance with the Statutes or the Ordinances.</p> <p>e. The President may, on representation made or otherwise and after making such inquiry as may be necessary and is of the opinion that the continuance of the Provost in office is not in the interests of the University, by an order in writing stating the reasons therein, direct the Provost to relinquish his/her office from the date specified in the order.</p> <p>f. Provided that before taking an action as above, the</p>	
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		<p>Provost shall be given an opportunity of being heard.</p> <p>g. Responsible for innovation, implementation, and review of academic and research programs.</p> <p>h. Exercise authority to act in emergencies, subject to post-facto Board/Governing Body approval.</p> <p>i. Maintain university-wide discipline and oversee delegated administrative functions.</p> <p>j. Strategic growth planner in consultation with the President.</p>	
S.19	The Registrar		u/s. 16 of the Act
	S.19.1	Selection Committee	
		<p>The Registrar shall be appointed by the Chairperson of the Sponsoring body on the recommendations of a Selection Committee constituted for the purpose and consisting of:</p> <p>i. The Provost (Chairperson)</p> <p>ii. One Member nominated by Chairperson, Sponsoring Body.</p> <p>iii. Three experts nominated by the President.</p> <p>iv. One person nominated by the Governing Body from amongst the Members.</p>	
	S.19.2	Quorum	
		Three members of whom two must be experts nominated by the President shall constitute a quorum of the Selection Committee.	
	S.19.3	Qualifications and Pay Scale	
		The qualification, pay scale and other emoluments attached to the post shall be as prescribed by the ordinance.	
	S.19.4	Conditions of Service	
		The conditions of Service including probation, age limit, leaves, etc. of the Registrar shall be as may be prescribed by the ordinance.	
	S.19.5	The duties of the Registrar shall be as follows:	
		<p>i. To maintain and to act as custodian of the official records, Common Seal, buildings, gardens, records, library and such other property/ assets of the University.</p> <p>ii. To maintain custody of original legal/property documents</p> <p>iii. To act as Member Secretary to the Governing Body, the Board of Management, the Academic Council, the Committee of Selection for appointment of Teachers, Technical and Administrative Staff of the University and to such other Boards or Committees as may be appointed from time to time and to keep minutes thereof.</p> <p>iv. All approved contracts shall be signed by the Registrar on behalf of the University, and he/she shall authenticate</p>	

		<p>all documents and records.</p> <p>v. He shall be responsible for conduct of all legal matters and proceedings on behalf of the University.</p> <p>vi. He shall place before the Board of Management and other authorities of the University, all such information as may be necessary for transactions of its business.</p> <p>vii. He shall be responsible to the Provost for the proper discharge of his/ her functions and maintenance of discipline in the University.</p> <p>viii. He shall subject to the control of the Provost, be responsible for the administration and services of the University and conduct the examinations and make all other arrangements necessary thereof and be responsible for the execution of all processes connected therewith.</p> <p>ix. He shall exercise such other powers and perform such other duties as may be assigned to him/ her under the Act, Statutes, Ordinances or Regulations or as may be delegated to him/her by the President, Board of Management or the Provost.</p> <p>x. Responsible for issuing meeting notices and correspondence.</p> <p>xi. Conduct legal representations, sign PoAs, verify legal pleadings.</p> <p>xii. Maintain stock registers and perform physical verifications.</p> <p>xiii. May be removed by the President for misconduct or inefficiency.</p>	
S.20	Chief Finance Officer		
	S.20.1	Selection Committee	
		<p>The Chief Finance officer shall be appointed by the President on the recommendation of a Selection Committee constituted for the purpose and consisting of:</p> <ul style="list-style-type: none"> • The Provost, Ex officio, (Chairman) • One member from Governing Body • One member from Board of Management • Three external members subject expert 	
	S.20.2	The duties of the Chief Finance Officer shall be as follows:	
		<p>i. To prepare annual accounts and get it audited.</p> <p>ii. To prepare a budget for the next accounting year and to monitor its utilization.</p> <p>iii. To maintain day-to-day accounts and to ensure proper maintenance of books of accounts and other records like the income and expenditure accounts and the balance sheets.</p> <p>iv. To take action in any matter relating to fundraising and fund utilization for the University.</p> <p>v. To take action in all accounting and financial matters of</p>	

	<p>the University.</p> <ul style="list-style-type: none"> vi. To ensure the maintenance of records of assets of the University, buildings, land, equipment and machinery, etc. vii. To perform such other duties as may be, from time to time, prescribed by the University Authorities. viii. To supervises all funds and investments of the University. ix. To prepares and submits annual budgets and financial statements. x. To ensures, compliance with financial limits set by the Governing Body. xi. To monitors cash, bank balances, and revenue collection. xii. To report financial risks or irregularities to the Provost and President. xiii. To calls for audits, stock verification, and financial returns. 	
S.21	Other Officers of University	u/s. 13(e) of the Act
	<p>President, Provost or authorities of University can appoint other officers for the betterment of University.</p> <p>In addition to officers of University under Section 13(e) of the Gujarat Private Universities Act, 2009, the Governing Body shall pass resolutions to appoint the following officers in accordance with the eligibility norms as prescribed by the State Government / UGC / University</p> <ul style="list-style-type: none"> i. Deans ii. Pro deans of Faculties iii. Controller of Examination iv. Principal of Constituent Colleges v. Directors/Coordinators of Centers/Program/Institute vi. Head of the Department vii. Officer on Special Duty (OSD) viii. Any other officer <p>Such officers' appointment, functions, powers and duties as per the provisions made in the Ordinances.</p>	

CHAPTER – IV

STAFF RELATED STATUTES

S.22	Appointment, Conditions of Service, Qualification of the Teaching and Non-Teaching Staff	u/s. 26(1)(e) of the Act
	<p>S.22.1 (1) Qualifications for</p> <p>(a) All Teaching Posts shall be as prescribed by the UGC and other Regulatory Authorities from time to time, provided that the Board of Management shall be competent to make such additions to qualifications of specific posts may be necessary in view of specific requirement of innovative programs launched by the University.</p> <p>(b) All Non-Teaching Posts shall be prescribed by the Board of Management</p> <p>(2) Terms and Conditions of Service and code of conduct for Teaching as well as non-Teaching staff shall be prescribed by the Regulations.</p> <p>(3) In addition to the regular teachers, the President/Board of Management may appoint the person of eminence with outstanding Academic and Research Achievements as the Professor of Eminence, Professor Emeritus, Professor of Practice, Distinguished Professor, Adjunct Professor, and Advisors/Director General in the University for Academic Excellence in Research, teaching and extension.</p> <p>(4) In case of immediate requirement of replacement of non-teaching staff during an Academic year, the Registrar in consultation with Provost may appoint suitable persons to fill the vacancy, subject to prior approval by the president.</p> <p>(5) In addition to full time teachers, the Provost may decide to engage for a fixed period part time, Adhoc/contractual and/or assignment-based positions either through recruitment or outsourcing.</p>	
	<p>S.22.2 In case of any dispute arising between the University and an employee or a student of the University which cannot be resolved by the respective officers or Authorities of the University, or committees formed for such purposes and the same remains undecided for a period of more than one year then the President, on the request of either party, may</p>	

	<p>appoint an arbitrator as a Sole Arbitrator.</p> <p>The award of the Sole Arbitrator shall be final and binding to both the parties. The decision of sole arbitrator shall be final on every matter arising there under. The procedure for arbitration in cases of disputes shall be as prescribed through the ordinances and regulations from time to time.</p> <p>All disputes shall be subject to jurisdiction of Surat city, Gujarat.</p>	
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CHAPTER – V

CONFERMENT OF DEGREES

S.23	Conferment of Degrees at Convocation	u/s. 5(vi) of the Act
	S.23.1 The University shall confer degrees or diplomas or certificates or other academic titles and distinctions on the persons who have fulfilled the requirements of the University for such Degrees or diplomas or certificates or other academic titles and distinctions. Such degrees, diplomas, or certificates may be conferred / awarded at the Convocation either in person or in absentia.	
	S.23.2 The Convocation for conferring degrees shall be held ordinarily as decided by the Board of Management.	
	S.23.3 The Governing Body, on the recommendation of the Dean of each Faculty, or in his absence the Senior Member of the Faculty, shall pass the necessary graces for conferment of the degrees. The President on behalf of the University shall confer the degrees upon the person so recommended and approved by the Governing Body. The degrees to be conferred shall be as under: (a) Under Faculty of Engineering 1. Bachelor of Technology - B. Tech. 2. Master of Technology - M. Tech. 3. Master of Computer Application (M.C.A.) 4. Integrated Master of Computer Application (I. M.C.A.) 5. Post Graduate Diploma 6. Post Graduate Certificate 7. Doctor of Philosophy – Ph.D. 8. Any other degree, diploma or certificate as approved by Governing Body (b) Under Faculty of Arts 1. Bachelor of Performing Arts - B.P.A. 2. Master of Performing Arts - M.P.A. 3. Bachelor of Arts - B.A. 4. Masters of Arts – M.A. 5. Post Graduate Diploma 6. Post Graduate Certificate 7. Doctor of Philosophy – Ph.D. 8. Any other degree, diploma or certificate as approved by Governing Body	

		<p>(c) Under Faculty of Science</p> <ol style="list-style-type: none"> 1. Bachelor of Science – B.Sc. 2. Master of Science – M.Sc. 3. Bachelor of Computer Applications – BCA 4. Post Graduate Diploma 5. Post Graduate Certificate 6. Doctor of Philosophy – Ph.D. 7. Any other degree, diploma or certificate as approved by Governing Body <p>(d) Under Faculty of Management</p> <ol style="list-style-type: none"> 1. Bachelor of Business Administration – B. B. A. 2. Post Graduate Diploma in Management – P. G. D. M. 3. Master of Business Administration – M. B. A. 4. Post Graduate Diploma 5. Post Graduate Certificate 6. Doctor of Philosophy – Ph.D. 7. Any other degree, diploma or certificate as approved by Governing Body <p>(e) Under Faculty of Architecture, Design and Planning</p> <ol style="list-style-type: none"> 1. Bachelor of Architecture – B.Arch. 2. Master of Architecture – M. Arch. 3. Bachelor of Interior Design–B.I.D. 4. Master of Interior Design–M.I.D. 5. Bachelor of Visual Arts – B.V.A. 6. Master of Visual Arts – M.V.A. 7. Bachelor of Planning – B. Plan. 8. Master of Planning – M. Plan. 9. Masters in Design 10. Post Graduate Diploma 11. Post Graduate Certificate 12. Doctor of Philosophy – Ph.D. 13. Any other degree, diploma or certificate as approved by Governing Body <p>(f) Under Faculty of Commerce</p> <ol style="list-style-type: none"> 1. Bachelor of Commerce – B.Com. 2. Master of Commerce – M.Com. 3. Post Graduate Diploma 4. Post Graduate Certificate 5. Doctor of Philosophy – Ph.D. 6. Any other degree, diploma or certificate as approved by Governing Body 	
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		<p>(g) Under Faculty of Law</p> <p>(1) Bachelor of Law – LL.B. (2) Master of Law – LL.M. (3) Post Graduate Diploma (4) Post Graduate Certificate (5) Doctor of Philosophy – Ph.D. (6) Any other degree, diploma or certificate as approved by Governing Body</p> <p>(h) Under Faculty of Education</p> <p>(1) Bachelor of Education – B.Ed. (2) Master of Education – M.Ed. (3) Post Graduate Diploma (4) Post Graduate Certificate (5) Doctor of Philosophy – Ph.D. (6) Any other degree, diploma or certificate as approved by Governing Body</p> <p>(i) Under Faculty of Humanities</p> <p>(1) Bachelor of Library and Information Science (B.Lib.I.Sc.) (2) Master of Library and Information Science (M.Lib.I.Sc.) (3) Post Graduate Diploma (4) Post Graduate Certificate (5) Doctor of Philosophy – Ph.D. (Library and Information Science, Physical Education, English) (6) Any other degree, diploma or certificate as approved by Governing Body</p>	
S.24	Number of Seats		
		<p>(i) The number of Seats available in each program for an academic year shall be determined by the Board of Management in consultation with Academic Council and other bodies as it deems appropriate.</p> <p>(ii) The number of seats in program regulated by apex regulatory bodies shall be as per their guidelines.</p>	
S.25	Establishment and closure of Department/Programme		
	Establishment of Department/Programme		
		<p>1. The Board of Management based on the recommendations of the Academic Council may approve establishment of a Department, Center, Institute, college under relevant faculty of the University.</p> <p>2. The University shall be authorized to offer such programmes, through its Departments, Centres, Colleges or Institutes, as may be approved by the Board of Management on the recommendation of the Academic Council; Provided that the programmes offered by the University do not conflict with the guidelines issued by the UGC.</p>	

	Closure of Department/Program		
		<p>i. On the Recommendation of Academic Council, the Board of Management shall be authorized to reconstitute a department/center.</p> <p>ii. The Board of Management, based on the recommendations of the Academic Council, may close a department / program when;</p> <p>a. The programs offered become obsolete;</p> <p>b. The programs offered become unviable to continue; or</p> <p>c. Alternate and better program are available.</p> <p>Provided that while approving such discontinuation, the Board of Management shall ensure that the existing registered students in the program are allowed to complete the requirements for award of a degree.</p>	
S.26	Honorary Degrees		u/s. 5 (vi) of the Act
	S.26.1	The Honorary Degrees, Honoris Causa namely Doctor of Science (D.Sc.) and Doctor of Literature (D.Litt.) may be awarded to eminent and distinguished persons who have made significant contributions to science, arts and literature or any branch of human development. The proposals for award of such degrees can emanate suomoto in the Governing Body, Board of Management or can be recommended to the Board of Management by the Academic Council. The Governing Body shall take the final decision in this matter.	
S.27	Withdrawal of Degree, Diploma or other academic distinctions		
	The President may, on the recommendation of the Governing Body, remove the name of any person from the register of graduates or withdraw from such person any diploma or other academic distinction, if such person has been convicted by a court of law of an offence which, in the opinion of the Governing Body, constitutes a serious offence involving moral turpitude, or if such person has been found guilty of disgraceful conduct.		

CHAPTER-VI

SCHOLARSHIPS AND FELLOWSHIPS

S.28	Scholarships, Fellowship and Exemption from payment of Tuition Fees	u/s. 26(1)(4) of the Act
	<p>The Scholarship, Fellowship and exemption from payment of Tuition Fees and other such initiatives shall be as prescribed by the Board of Management from time to time.</p> <p>The exemption of Fee, award of scholarship and fellowships to the students of the university may be given based on the merit as well as merit cum means and other categories decided by the university authorities time to time. The identification of such student shall be made by the committee chaired by</p> <ol style="list-style-type: none">i. The provostii. Concern Dean of the Faculty or Director of the School or Principal of the College as memberiii. One member from Board of Management or Governing bodyiv. Registrar as the Member Secretary <p>Any other such initiatives shall be prescribed by the Board of Management from time to time and according to the policies of the state Government as applicable to the University.</p>	

CHAPTER-VII

ADMISSIONS

S.29	Admission and Enrollment of Students	u/s. 26(1)(i) & u/s. 32 of the Act
	S.29.1 Policy for admission, including reservation of seats etc. shall be as prescribed by the Ordinances/ Regulations from time to time.	

	<p>S.29.2 For enrolment as a student, for the Programs offered by the University, one has to satisfy conditions of Enrollment in the manner prescribed by the Ordinances/Regulations from time to time.</p> <ol style="list-style-type: none"> i. The Admission Process for the Professional Courses will abide by the Regulations of the State Government/UGC as applicable to the University. ii. Admission to Professional Courses will be governed by the Procedure and regulations framed by the State Government or any other competent Authority from time to time. iii. Admissions shall be made on the basis of inter-se-merit in a transparent manner. The merit for admission in the University may be determined on the basis of marks or grades obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities and/or marks or grades obtained in the entrance test conducted by the University and/or by an accredited agency or by a designated National/ International agency. iv. Admissions to the University will be open to all persons regardless of race, religion, place of birth, domicile, nationality political or social affiliation and background, caste or creed or gender. v. The University may admit the students from the other states and overseas countries directly, if they fulfill eligibility criteria of respective program and guidelines laid down by state government/central government time to time. vi. Notwithstanding the provisions made in sub clauses (i, ii and iii) the applicants must meet the minimum entry qualification for specific programs or any other requirements laid down by the statutes, Ordinances, Regulations and Rules stipulated by the University regulatory authorities from time to time. vii. An applicant appearing at a qualifying School/University examination or awaiting the results of that examination shall also be eligible to apply and appear for the University Admissions test but can be considered for provisional admission only until the applicant has submitted the results of the relevant qualifying examinations. viii. The number of seats available in each program for an academic year shall be determined by the Board of Management in consultation with the Academic 	
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		<p>Council, the relevant colleges and such other Officers, Authorities, Bodies, Committees or Boards as the Board of Management considers appropriate to consult and the Regulatory authorities.</p> <p>ix. Reservation policy for admission at the University shall be as notified by the State / Central Government as applicable to the University from time to time.</p> <p>x. For enrolment as a student, for the Programs offered by the University, one has to satisfy conditions of Enrollment in the manner prescribed by the Ordinances/Regulations from time to time.</p>	
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CHAPTER-VIII

FEES

S.30	Fees to be charged from the students	u/s. 26(1) (i) of the Act
	<p>The Tuition, Enrollment, Registration, Examination, and other fees for students of the University shall be as prescribed by the Board of Management from time to time, based on the recommendations of the Fee Fixation Committee constituted by the University Authorities for this purpose.</p> <p>i. Fee Structure for Professional Courses would be as per Fee Regulatory committee (FRC) Technical/ Medical/ Paramedical, Gujarat Professional Technical colleges or Institutions appointed by the Education Department, Government of Gujarat wherever it is applicable and prescribe from time to time.</p> <p>ii. For courses not covered under section (i) above, the university shall decide its fee structure approved by the Board of Management based on the recommendations of the Fee Fixation Committee constituted by the University Authorities for this purpose.</p> <p>Over and above fees mentioned in section (i) and (ii) the Enrollment, deposit/caution money, Registration, Gymkhana/sports, Library, ERP, Exam and other fees for students of University shall be as prescribed by the Board of Management from time to time.</p>	

CHAPTER-IX

RESOURCE GENERATION AND ITS AVENUES

S.31	The conditions for institutionalizing resource generation avenues shall be as prescribed by Board of Management and approved by Governing Body from time to time. For pursuance of its objectives the university shall explore and institutionalize resource generation avenues like:	u/s. 36 of the Act
	<ul style="list-style-type: none"> a) Fees and other charges b) Contributions from sponsoring body c) Any income received from Consultancy, Product development, Patent, Royalty and other such work undertaken by university d) Trusts, bequests, donations, endowments and any other grants e) Other such sums to be received by university 	
	<p>S.31.1 University can receive donations from businesses, industry, other sections of society, national and international organizations or any other source as the Patron Donor for the purpose and objects of the University. In such cases, the Governing Body will identify, approve and designate the Patron Donor of the University.</p>	

CHAPTER-X

ANNUAL ACCOUNTS AND FINANCIAL ESTIMATES

S.32	The annual accounts and financial estimates shall be managed as under.	u/s. 40 of the Act
	<ul style="list-style-type: none"> i. The Board of Management shall get prepared and approve the Annual Budgets and financial estimates of the University and get it approved by the Governing Body before commencement of new financial year. ii. The Board of Management shall get prepared, audited and approve the annual accounts of the University within 6 months of the end of the financial year and shall get it further approved by Governing Body. iii. A copy of the annual accounts together with the Audit report shall be submitted to the State Government. iv. The financial year of the University shall be from 1st April to 31st March of every year. 	

CHAPTER-XI
MISCELLANEOUS

S.33	Making of Regulations	u/s. 30 of the Act
	<p>The University may frame, review, modify and amend Regulations consistent with the Act, Statutes, and Ordinances for:</p> <ol style="list-style-type: none"> i. Academic administration, including admissions, syllabi, examinations, and grading; ii. Conduct, discipline, and responsibilities of students and staff; iii. Any other matter necessary for carrying out the objectives of the University. <p>Procedure:</p> <ol style="list-style-type: none"> 1. Drafted by any Authority, Committee or Authorized Person. 2. Reviewed by appropriate Authority / Body to put before Board of Management. 3. Approved by the Governing Body. <p>All Regulations shall be:</p> <ol style="list-style-type: none"> 1. Maintained in a public and physical register; 2. Published on the University website; <p>Regulations shall not override the Act or Statutes.</p>	
S.34	Amendment of Statutes, Ordinances and Regulation	
	The amendment of the Statutes, Ordinances and Regulations shall be carried out as per the provisions of the applicable provision of the Act.	
S.35	Medium of Instruction	
	<ol style="list-style-type: none"> i. The primary medium of instruction shall be English, unless otherwise specified by regulatory authorities. ii. Regional or bilingual delivery may be used (with Academic Council approval) to enhance access for socio-economically disadvantaged learners. iii. All official communications, transcripts, and inter-institutional documents shall be in English. iv. Theses and dissertations must be in English, unless otherwise approved by the Board of Studies. <p>Language flexibility is allowed in MOOCs and skill-based/vocational programs.</p>	
S.36	Savings Clause	
	All acts, decisions, appointments, or policies made prior to the enforcement of these Statutes, and not inconsistent with them, shall remain valid. Any authority or body previously constituted shall be deemed valid for up to six months or until reconstitution, whichever is earlier.	

S.37	Transitional Provisions	
	<ul style="list-style-type: none"> i. The Sponsoring Body may make initial appointments and policy decisions subject to ratification by the Governing Body within six months. ii. Interim regulations may be adopted for academic continuity. iii. Valid contracts and institutional decisions taken prior to these Statutes shall continue in force. 	
S.38	University Policies	
	<p>The Board of Management shall formulate and review policies on:</p> <ul style="list-style-type: none"> i. Admission ii. Fee structure iii. Human Resources iv. Academic integrity v. Student welfare <p>Policies shall align with UGC and State norms, and be published on the University website with version control.</p>	
S.39	Institutional Discipline and Student Welfare	
	<ul style="list-style-type: none"> 1. The University shall establish: <ul style="list-style-type: none"> o Internal Complaints Committee (ICC) o Grievance Redressal Cells 2. These shall function as per: <ul style="list-style-type: none"> • UGC (Grievance Redressal) Regulations, 2012 (or updated), • Statutory guidelines and institutional ordinances. <p>Grievance timelines and escalation matrix shall be notified.</p>	
S.40	Collaborations and Private Partnerships	
	<p>The University may enter into academic, research, and infrastructural partnerships with public or private organizations, including:</p> <ul style="list-style-type: none"> i. Joint programs ii. Student/faculty exchange iii. Research chairs iv. Co-branded certifications <p>Approvals:</p> <ul style="list-style-type: none"> i. Academic MoUs: Academic Council ii. Financial/infra MoUs: Finance Committee iii. Final approval: Governing Body <p>MoUs shall be vetted by the Legal Cell.</p>	
S.41	Arbitration and Dispute Resolution	
	<p>Disputes involving employees, students, or stakeholders shall be resolved through arbitration mechanisms defined in the University's Ordinances.</p>	

S.42	Delegation of Powers	
	<p>Statutory authorities and officers may delegate specific functions to subordinate officers or committees with written approval from the President or Provost. Such delegation:</p> <ol style="list-style-type: none"> 1. Must be recorded by the Registrar, 2. Shall retain accountability with the delegating authority, 3. Sub-delegation requires express mention. 	
S.43	Power to Remove Difficulties	
	<p>If difficulty arises in implementing these Statutes, the Provost, in consultation with the President, may take necessary action. Such action must be reported to the appropriate body.</p>	